



Family Handbook

112 Hale Road

Neosho, WI 53059

920-625-3995

www.lcvictory.org

TABLE OF CONTENTS

<i>Welcome</i>	2
<i>Victory Website</i>	3
<i>Mission Statement</i>	4
<i>Statement of Faith</i>	4
<u>Policies/Standards</u>	
<i>Attendance Policy</i>	5
<i>Tardy Policy</i>	6
<i>Tuition Policy</i>	7
<i>Closed Campus</i>	7
<i>Campus Attire</i>	8-9
<i>Cell Phone Policy</i>	10
<i>Athletic Policy</i>	11
<i>Personal Behavior Policy</i>	12
<i>Communication Policy</i>	13
<i>Student Corrective Action Process</i>	14

WELCOME

The teachers of Victory Christian High School are anticipating a new school year filled with opportunities to build relationships with the students. When you meet and talk with them, you will sense that this is their hearts desire.

They are excited about education and having the opportunity to challenge each student to reach their academic potential. They work hard everyday to teach multiple subjects and to have classroom environments that are interactive, fun and productive.

Victory is a Christian high school with a foundation of Biblical principles and a love for God through Jesus Christ. These principles permeate all aspects of the school.

The teachers know that every student may potentially be at a different place in their relationship with God. They are excited about making the truth of the Bible, God's love and a life-changing relationship with Jesus Christ become real and personal for each student.

The School Management Team guides Victory in it's daily and long-term functions and decision making. Please communicate with them for any reason at any time but remember that this school and it's success belongs to all students and parents collectively.

To be effective, Victory Christian High School needs prayer, healthy finances and a commitment by students and parents to work towards its goals and maintain the standards and policies. Please cooperate with the teachers, staff, and Management Team so we can have an amazing and blessed school year.

VICTORY WEBSITE

Need to Know ?

Log on to

www.lcvictory.org

for the most current
Victory events and information
School calendar
Weekly Memo
Policies
Sports events and locations

MISSION STATEMENT

Victory Christian High School is passionate about discipling young adults to pursue an authentic walk with Jesus Christ, and developing encouraging relationships among students and teachers while working towards academic potential.

STATEMENT OF FAITH

We believe the Scriptures, both Old and New Testaments, to be the inspired Word of God, without error in the original writings, the complete revelation of His will for the salvation of men, and the divine and final authority for all Christian faith and life.

We believe in one God, Creator of all things, infinitely perfect and eternally existing in three persons: Father, Son, and Holy Spirit, yet one God.

We believe in Jesus Christ, true God and true Man, through whom all things were created, who was conceived of the Holy Spirit and born of the virgin Mary. He died on the cross as a sacrifice for our sins; He arose bodily from the dead and ascended into heaven, where He is now seated at the right hand of God as our advocate and He will return in glory to judge the living and the dead.

We believe in the Holy Spirit, whose ministry it is to glorify the Lord Jesus Christ and to convict, regenerate, seal, indwell, guide, instruct, and empower believers for life and service.

We believe that man was created in the image of God, that he chose to sin and is, therefore, spiritually dead. Only through regeneration by the Holy Spirit can he obtain salvation and spiritual life.

We believe that the shed blood of Jesus Christ and His resurrection provide the only grounds for the justification, sanctification, and glorification of those who believe, and that all who thus receive Jesus Christ are born of the Holy Spirit and become children of God.

We believe that the true church is composed of everyone who has been regenerated by the Holy Spirit through saving faith in Jesus Christ, who is its Lord and Head; and that God has called His church to worship Him, to disciple believers, and to proclaim the Gospel to all the world. We believe in the personal, imminent return of our Lord Jesus Christ and that this has a vital bearing on the personal life and service of the believer.

We believe that the dead will all be raised bodily, the believers to everlasting joy with the Lord and the unbelievers to judgment and eternal separation from God.

ATTENDANCE POLICY

The goal behind this standard for the high school:

- Comply with state requirements for attendance.
- Maximize a student's academic success
- Teach responsibility

The expectation:

- The parent will call in a student's absence before the school day has begun (7:40 am).
- The school will notify parent by the end of homeroom if a student is not in attendance with an excused absence.
- School will record that a student is absent and a parent was communicated with.

Corrective action:

- First unexcused absence will result in a verbal warning along with the appropriate amount of detention.
- Some or all of the following may accompany any other incidences of unexcused absences: detention, suspension, revocation of extra-curricular activities and privileges.

Exceptions:

- None

Parental commitment to this standard:

- Avoid planning that causes your son/daughter to miss school days.
- Be supportive when corrective action is taken and find solutions.

TARDY POLICY

The goal behind this standard:

- Safety
- Maximize the school day.
- Teach responsibility

The expectation:

- The students are expected to be in homeroom by the beginning of the school day (7:40 am).
- The parent will call the school before the beginning of the school day if a student is to be tardy.

Corrective action:

- Detention or the revocation a privilege.

Exceptions:

- Inclement weather

Parental commitment to this standard

- Make sure their son/daughter is successful in getting ready for school each day and has dependable transportation.
- Be supportive when corrective action is taken and find solutions.

TUITION POLICY

Monthly tuition payments are to be mailed to the address on the billing statement. Make checks payable to Lake Country Victory Christian High School (LCVCHS). Monthly tuition payments are due on the first of the month, with a five-day grace period. Late payments will be charged a \$10.00 late fee. Tuition for the school year must be paid in full before a student may continue to the next school year. Report cards and other school records will be withheld at anytime if tuition payments are not current.

Withdrawal Policy: Withdrawal of registered students in a new school year prior to July 1st will result in a 100% refund on tuition and building fee. After July 1st, but before the first day of school, families will be responsible for two months of the total tuition and building fee. After the first day of school, families will be responsible for 1/2 of the total tuition and building fee for the year. If a student is withdrawn after the start of the second semester 100% of the tuition and building fee will be due.

In the unfortunate event that a student is asked to leave the school the family is responsible for tuition payment in the current month of the expulsion. Books can be returned and credited based on condition. All other fees will be forfeited.

CLOSED CAMPUS

The school campus is closed. Students may not leave the school grounds or be in the parking lot during school hours without permission. Unplanned visits by anyone are greatly discouraged as they can disrupt the learning environment.

CAMPUS ATTIRE

The goal behind this standard:

- Minimize distractions in the classroom
- Teach discretion and modesty

The expectation:

Young Men

Please wear the following to school:

- Polo shirt or button-down collared shirt, **with sleeves.**
- Crew neck shirt , **with sleeves** (plain, sport or other appropriate logos, Christian sayings without photos).
- Sweatshirt, hooded sweatshirt (plain, sport or other appropriate logos, Christian sayings without photos).
- Sweater, Pants or jeans.
- Clothing with rips, holes, or fraying will be considered objectionable.
- Please do not wear spandex or other form fitting clothing.**
- No pajamas or slippers.**
- No hats, except special days designated by the school.**
- Undershirts are not considered crew neck shirts.**

Young Women

Please wear the following to school:

- Polo shirt or Button-down collared shirt, **with sleeves.**
- Crew neck shirt, **with sleeves** (plain, team or other appropriate logos, Christian sayings without photos).
- Sweat shirt, hooded sweat shirt (plain, team or other appropriate logos, Christian sayings without photos).
- Sweater , Pants, Skirts at knee length or longer.
- Please do not wear spandex or other form fitting clothing.**
- No pajamas or slippers.**
- No hats, except special days designated by the school.**
- Undershirts are not considered crew neck shirts.**

Campus Attire Continued

- Young women, only two earrings per ear, maximum size of a quarter.
- Clothing with rips, holes, or fraying will be considered objectionable.

-Final say regarding any questionable clothing is up to the discretion of the school staff.

Corrective action

- If a student's dress is considered inappropriate for that school day, there will be attire provided for them for the remainder of that day which will not be considered fashionable.
- If a student appears to have a chronic problem coming to school in inappropriate clothing a staff member will contact the parents to recommend a solution.
- Further action, if required, will be carried out by the School Management Team.

Excetions:

- Up to the teachers discretion

Parental commitment to this standard:

- A conscious effort each day to maintain this standard.
- Be supportive of the school's discretion and decisions

Special Events

- There will be opportunities during the school year for all the students to enjoy dressing up for special events. The following is expected.

Young Men

- Button-down shirts, tucked in
- Dress pants, (no jeans)
- Dress or casual shoes
- A tie would be nice.

Young Women

- Dresses, skirts knee-length or longer.
- Dress slacks, (non-denim material)
- No off the shoulder, halter styles or spaghetti straps.
- Dress shoes

CELL PHONE POLICY

The goal of behind this standard:

- Maintain an effective learning environment for all students and teachers.
- Avoid distractions and disruptions.

The expectation:

- Cell phone use is limited to before and after school.
- If a teacher/staff person sees a cell phone in **plain view** or **hears a cell phone** during school hours, the teacher will confiscate the phone until the end of the school day.

Corrective action:

- If the student complains, protests, or causes a commotion, which the teacher deems unacceptable behavior, the student's cell phone will be given to a School Management Team person and must be retrieved by the student's parent (s).
- If a teacher/staff person has confiscated a student's cell phone a unacceptable number of times the next incident will result in the phone being given to a School Management Team person and must be retrieved by the student's parent (s).

Exceptions:

- This policy does not pertain to teachers/staff persons.

Parental commitment to this standard:

- Support and encourage their son/daughter to comply for the good of others.
- Respect any action that needs to be taken.

ATHLETIC POLICY

The goal behind this standard :

-Participation in school athletics will be an enjoyable experience for students, parents and coaches.

The expectation :

- A student athlete represents VCHS and it's standards.
- Our attitude as athletes, parents and fans, will be respectful of each other, coaches, athletes of other schools, their fans and school property.
- Be gracious in victory and in defeat.
- Athletes are expected to be at all practices and games. If he or she desires to be excused from a practice or game they will contact his or her coach with as much advanced notice as possible for permission.
- Campus Attire is the standard for all school functions whether an athlete or spectator.
- Each coach will set the time of arrival for each event.
- Your uniform is expected to be clean and neat for all games. It is not to be worn other than for a game.
- Eligibility for athletics is a continuing grade point average of 2.00.
- During a period of ineligibility, the athlete may attend practice.
- A student must be in attendance for at least half the school day on the day of a game in order to participate that game.

- For away games, Athletes are not allowed to drive themselves to and from games.

- Each student desiring to participate in athletics must have a physical examination every two years.

Corrective Action:

-Up to the coaches discretion, along with council from teachers and Management Team.

Exceptions:

-None

Parental commitment to this standard:

- Become a fan in attendance, as much as possible, for sporting events.
- Give coaches your cooperation and support.
- Be supportive when corrective action is needed.

PERSONAL BEHAVIOR POLICY

The goal behind this standard for the high school:

- Maintain a focus on education and daily schoolwork.
- Provide a physically and emotionally safe environment for students and teachers.
- A Biblical understanding of relationships that becomes a personal life-style for each student.
- A student's actions at school and home are a blessing to other students, teachers, parents, employers, church, etc.

-The expectation:

- No inappropriate behavior is allowed; physical or verbal.
- These standards apply to school and all other school related activities.

Corrective action:

- Up to the teacher (s) discretion.

Exceptions:

- Up to the teacher (s) discretion.

Parental commitment to this standard:

- Encourage their son/daughter to develop healthy and safe relationships with their classmates.
- Maintain school standards for physical and verbal behavior in the home.
- Be supportive when corrective action is necessary.

COMMUNICATION POLICY

- Parents may leave telephone messages at (920) 626-3995.
- There will be instances during the school day when the answering machine will take messages because teachers are in class and do not wish to disrupt their teaching time. The messages will be checked periodically throughout the day.
- The school will maintain close communication through the Weekly Memo and also on the website.

STUDENT CORRECTIVE ACTION

PROCESS

The goal behind this process:

-Give each teacher the empowerment to apply the appropriate corrective action on behalf of a student in order to achieve the three goals for that student.

Spiritual growth, Maturity/Leadership and Academic potential

-This process is open for each teacher to creatively influence a particular student in a method that best communicates with that student.

For daily occurrences:

-**Teacher to student**, *if further action is needed*, **teacher to parent(s)**, *if further action is needed*.

-**Teacher involves School Management Team (SMT)**

-**SMT with parents and student.**

-At any time during this process the initiating teacher is encouraged to confer with the other teachers to establish commonality of the students situation.

For Emergency situations:

-The safety of all students and teachers is established. Call in any emergency personnel and/or the police. Notify the SMT as soon as the situation is stabilized.

Daily decisions making:

-**All teachers**, *unable to agree on a matter*, **acting principal**, *unable to make a final decision*, **SMT**.

For future potential situations and decision making:

-The teachers are encouraged to discuss openly with each other any concerns whether real or anticipated.

-All concerns will be discussed openly with the SMT.

-Conflict, disagreement and open discussion for the sake of maintaining the goals of the school will be an acceptable practice.

-Final decisions are the responsibility of the SMT.

Victory Christian High School admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. We do not discriminate on the basis of race, color, national, or ethnic origin in administration of educational policies, admission policies, scholarships and loan programs, extra-curricular or other school-administered programs.

Lake Country Victory Christian High School Handbook

last revision: August 27, 2006